

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 20-04

Minutes of the Regular Meeting of Council held on **February 24, 2020** in the Council Chambers of the City Administration Office.

Present: Mayor Grant Creasey
Deputy Mayor Thalia Hibbs
Councillor Don Gullekson
Councillor Cora Hoekstra
Councillor Jonathan Jacobson
Councillor Reuben Konnik
Councillor Chris Ross

Staff Present: Matthew Goudy, Chief Administrative Officer
Deborah Juch, Director of Community Services
Diane Piche, Director of Corporate Services
Jordan Thompson, Director of Operations and Planning Services
Mauricio Reyes, Senior Finance Manager
Barbara Wilton, Human Resources Manager
Deven Kumar, Communications Coordinator
Ross Pettibone, Legislative Coordinator/Executive Support

Media Present: Todd Vaughan, Lacombe Express
Kalisha Mendonsa, Sunny 94

Others Present: Craig Teal, Parkland Community Planning Services
Corey Gish
Don Derowin
Jaden Etson
Carter Verhoeven
Michael Wilson

CALL TO ORDER – Regular Meeting of Council

Mayor Creasey called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

MOVED BY Councillor Hoekstra:

THAT the Monday February 24, 2020 regular meeting agenda be adopted as amended with reordering.

CARRIED UNANIMOUSLY

11/178.04 20MO
THAT the Monday
February 24, 2020
regular meeting agenda
be adopted as
amended with
reordering.
20-057

PRESENTATIONS

Bike Skills Park Group

Ms Corey Gish, with Mr. Don Derowin, Jaden Etson, and Carter Verhoeven presented a proposal to Council for developing a bike park in the Michener Park Area behind the Chamber of Commerce office to improve bike skills. The purpose was to provide an area with approximately 5 km of trails where kids and adults could develop their bike skills. Bike parks are becoming a common recreational feature in other municipalities. A three-part trail system with an outside loop at the top and two middle trails would be created to accommodate different skill levels from beginning to intermediate. The conceptual plans had been developed by Jay Hoots (Hoots Ltd.), who had designed many other bike parks. Other recreational groups had provided letters of support and the project was seen as a good draw to the community. Council was asked to endorse the project and for ongoing grass maintenance. Fundraising and gifts in kind with volunteer assistance were planned with a goal to complete the project this summer. A proposed budget with phased feature development was provided.

PUBLIC HEARINGS

Planning and Development Services

Bylaw 400.24 – (Land Use Bylaw Updates)

City of Lacombe Land Use (Amending) Bylaw 400.24, a Bylaw of the City of Lacombe to make a series of amendments to Land Use Bylaw 400. The legislative coordinator advised Council the purpose of the public hearing is to hear any public submissions on the amending Bylaw 400.24. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday February 13, 2020 and Thursday February 20, 2020. It was confirmed no submissions were received. One submission opposed was submitted shortly before commencement of the Council meeting, as presented.

Mayor Creasey advised the order for the public hearing presentations.

Development Officer or Designate

Jordan Thompson, Director of Operations and Planning Services, presented proposed Land Use Bylaw 400 amendments (via Bylaw 400.24) for council consideration, following additional council input received at the February 10 meeting contained in four proposed amendments.

Those in Favour of the Bylaw

None came forward in favour.

Those Opposed to the Bylaw

Michael Wilson, Lacombe Resident, came forward opposed to the proposed amendments for side yard setbacks. He indicated Mr. Craig Teale of Parkland Community Planning Services had provided him with the proposed amendments to the Land Use Bylaw, and was concerned with side yard setback changes midway through his project to construct six single family residences. Current setbacks were 1.5 meters with 2.0 meters proposed in the amendment, which would limit building width to 6.67 m (21.88 feet). He requested the ability to complete the last five homes with a 1.5 meter setback due to the narrow lot sizes.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected.

Mayor Creasey declared the Public Hearing for Bylaw 400.24 closed at 5:40 p.m.

REQUESTS FOR DECISION

RFP for Assessment Services

Mauricio Reyes, Senior Manager of Financial Services, presented Council with a recommendation to appoint Wild Rose Assessment Services Inc. as the Assessor for the City of Lacombe for 2020 to 2024, following expiry of the current contract and a request for proposal process.

MOVED BY Councillor Konnik:

THAT Council award the assessment services contract to Wild Rose Assessment Services Inc. and that Wild Rose Assessment Services Inc. be appointed as the Assessor for the City of Lacombe for 2020 to 2025.

AGAINST:

Councillor Hoekstra
Councillor Ross

FOR:

Mayor Creasey
Councillor Gullekson
Councillor Hibbs
Councillor Jacobson
Councillor Konnik

CARRIED

Alberta Community Partnership Grant Application

Diane Piche, Director of Corporate Services, presented information to Council on an application submitted for an Alberta Community Partnership grant to assist with funding of the Fire Service Level Review, which required support from council.

MOVED BY Councillor Konnik:

13/781.01 20MO
THAT Council award
the assessment
services contract to Wild
Rose Assessment
Services Inc. and THAT
Wild Rose Assessment
Services Inc. be
appointed as the
Assessor for the City of
Lacombe for 2020 to
2025.
20-058

23/762.01 20MO
THAT Council supports
the application for the
Alberta Community
Partnership Grant for
the Lacombe Fire
Services Review that is

being completed with support from Lacombe County.
20-059

THAT Council supports the application for the Alberta Community Partnership Grant for the Lacombe Fire Services Review that is being completed with support from Lacombe County.

CARRIED UNANIMOUSLY

75/711.01 20MO
THAT Council supports in principle the redevelopment of the Lower Michener Park into a bike park and directs Administration to work with the organizing group to develop the project plan and seek a further recommendation(s) from the Lacombe & District Recreation, Parks and Culture Board.
20-060

Lower Michener Park Development

Deborah Juch, Director of Community Services, presented an overview of administrative considerations and further details relating to the proposed multi-use bike skills park. Further information as to contribution and ongoing maintenance costs, with public input would be presented at a future Council meeting.

MOVED BY Councillor Hibbs:

THAT Council supports in principle the redevelopment of the Lower Michener Park into a bike park and directs Administration to work with the organizing group to develop the project plan and seek a further recommendation(s) from the Lacombe & District Recreation, Parks and Culture Board.

CARRIED UNANIMOUSLY

Bylaw Enforcement – Service Level Report

26/920.01 20MO
THAT Council direct administration to change the hours of Bylaw Enforcement Services to reflect the seasons which extends hours in the summer and shortens the hours in the winter.
20-061

Diane Piche, Director of Corporate Services, presented Council with an update following the City's Bylaw Enforcement Services service level review in November 2018. A recommendation was provided to alter the hours of service.

MOVED BY Councillor Hoekstra:

THAT Council direct administration to change the hours of Bylaw Enforcement Services to reflect the seasons which extends hours in the summer and shortens the hours in the winter.

CARRIED UNANIMOUSLY

MOVED BY Councillor Hibbs:

THAT Council accept this report as information.

CARRIED UNANIMOUSLY

26/920.02 20MO
THAT Council accept this report as information.
20-062

Land Use Bylaw 400.24 Updates

Jordan Thompson, Director of Operations and Planning, presented Bylaw 400.24 amendments for second and third reading. Council further discussed temporary building uses in residential districts (job sites). Administration would present amendment options during third reading to address side yard setbacks.

MOVED BY Councillor Konnik:

THAT Council amend a Motion by Councillor Hibbs by removing 1 (a) entirely, such that no temporary structures be permitted during residential construction.

AGAINST:

Mayor Creasey
Councillor Gullekson
Councillor Hibbs
Councillor Hoekstra
Councillor Jacobson
Councillor Ross

FOR:

Councillor Konnik

DEFEATED

61/201.02 20MO
THAT Council amend a Motion by Councillor Hibbs by removing 1 (a) entirely, such that no temporary structures be permitted during residential construction (DEFEATED).
20-063

MOVED BY Councillor Hibbs:

THAT Council give second reading to Bylaw 400.24 with the following amendments:

11/175.08 20MO
THAT Council give second reading to Bylaw 400.24 with the following amendments:
-That a temporary building be allowed for the duration of the building permit, and for the purposes of storage for 30 days;

- That a temporary building be allowed for the duration of the building permit, and for the purposes of storage for 30 days;
- replacing item 1 r) with the following:

-replacing item 1 r) with the following:
"8.1.9 a) is replaced with the following:
Provided that there is a landscaping strip on one side of the residential front driveway, the minimum distance between driveways serving single detached units, semi-detached or duplex dwelling units, or any form of multi-unit residential other than an apartment building may be nil."
-adding "Up to 50% of the total number of suites allowed per block may be pre-approved in an approved Outline Plan" as the last sentence in item 1 y);
-deleting item 1 aa)
20-064

"8.1.9 a) is replaced with the following: Provided that there is a landscaping strip on one side of the residential front driveway, the minimum distance between driveways serving single detached units, semi-detached or duplex dwelling units, or any form of multi-unit residential other than an apartment building may be nil."

- adding "Up to 50% of the total number of suites allowed per block may be pre-approved in an approved Outline Plan" as the last sentence in item 1 y);
- deleting item 1 aa)

AGAINST:

Councillor Konnik

FOR:

Mayor Creasey
Councillor Gullekson
Councillor Hibbs
Councillor Hoekstra
Councillor Jacobson
Councillor Ross

CARRIED

Options for Redevelopment Levy in Strategic City Areas

Administration summarized offsite levies, their economic purpose, and related ongoing initiatives. Councillor Jacobson provided an overview of his proposal following his February 10 Notice of Motion.

MOVED BY Councillor Jacobson:

THAT Council direct administration to research and present options for instituting a redevelopment levy in strategic areas of the city.

CARRIED UNANIMOUSLY

66/451.01 20MO
THAT Council direct administration to research and present options for instituting a redevelopment levy in strategic areas of the city.
20-065

Bylaw 365.1 Records Retention

Diane Piche, Director of Corporate Services, presented Council with an amendment to Bylaw 365 (Records Retention, Disposal and Release of Municipal Documents) via Bylaw 365.1, for second and third reading.

MOVED BY Councillor Gullekson:

THAT Council give second reading to Bylaw 365.1.

CARRIED UNANIMOUSLY

11/175.09 20MO
THAT Council give second reading to Bylaw 365.1.
20-066

MOVED BY Councillor Gullekson:

THAT Council give third reading to Bylaw 365.1.

CARRIED UNANIMOUSLY

12/113.01 20BL
THAT Council give third reading to Bylaw 365.1.
20-067

ITEMS FOR INFORMATION

1. CAO Report
2. Rikubetsu Annual General Meeting Minutes – January 28
3. Lacombe Police Commission Minutes - January 7

MOVED BY Councillor Hibbs:

THAT Council receive all reports and items as information.

CARRIED UNANIMOUSLY

11/173.04 20MO
THAT Council receive all reports and items as information.
20-068

ADOPTION OF MINUTES

MOVED BY Councillor Hibbs:

THAT the February 10, 2020 regular council meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

11/179.04 20MO
THAT the February 10, 2020 regular council meeting minutes be confirmed as presented.
20-069

Meeting recessed at 7:30 p.m.

Meeting resumed at 7:45 p.m.

11/177.12 20MO
THAT Council with
Administrative staff
attending to support
Council (Matthew
Goudy, Diane Piché,
Deborah Juch, Jordan
Thompson, Barbara
Wilton, and Ross
Pettibone) move In
Camera at 7:46 PM to
discuss the following
items: Legal (2);
Monthly Update.
20-070

IN CAMERA

MOVED BY Councillor Gullekson:

THAT Council with Administrative staff attending to support Council (Matthew Goudy, Diane Piché, Deborah Juch, Jordan Thompson, Barbara Wilton, and Ross Pettibone) move In Camera at 7:46 PM to discuss the following items:

Legal (*FOIP Section 24*)
Legal (*FOIP Section 24*)
Monthly Update (*FOIP Sections 24, 16*)

CARRIED UNANIMOUSLY

11/177.13 20MO
THAT Council return to
Open Meeting at 8:05
PM.
20-071

MOVED BY Councillor Hibbs:

THAT Council return to Open Meeting at 8:05 PM.

CARRIED UNANIMOUSLY

12/352.02 20MO
THAT Council approve
the Lacombe County
and the City of
Lacombe Intermunicipal
Collaboration
Framework Master
Agreement
20-072

MOVED BY Councillor Ross

THAT Council approve the Lacombe County and the City of Lacombe Intermunicipal Collaboration Framework Master Agreement.

CARRIED UNANIMOUSLY

11/112.02 20MO
THAT Council cancel
the Monday March 2
Committee of the Whole
meeting.
20-073

MOVED BY Councillor Hibbs

THAT Council cancel the Monday March 2 Committee of the Whole meeting.

CARRIED UNANIMOUSLY

11/177.14 20MO
THAT Council with
Administrative staff
attending to support
Council (Matthew
Goudy, Barbara Wilton)
move In Camera at 8:09
PM to discuss the
following items:
(Labour)
20-074

MOVED BY Councillor Ross:

THAT Council with Administrative staff attending to support Council (Matthew Goudy and Barbara Wilton) move In Camera at 8:09 PM to discuss the following item:

Labour (*FOIP Section 17*)

CARRIED UNANIMOUSLY

CAO Goudy left Council Chambers at 8:56 p.m.

MOVED BY Councillor Hibbs:

THAT Council return to Open Meeting at 8:58 PM.

CARRIED UNANIMOUSLY

11/177.15 20MO
THAT Council return to
Open Meeting at 8:58
PM.
20-075

MOVED BY Councillor Ross:

THAT the Council meeting continue past 9:00 p.m.

11/177.02 20MO
THAT the Council
meeting continue past
9:00 p.m.
20-076

AGAINST:

Councillor Hoekstra

FOR:

Mayor Creasey
Councillor Gullekson
Councillor Hibbs
Councillor Jacobson
Councillor Konnik
Councillor Ross

CARRIED

MOVED BY Councillor Hibbs:

THAT Council (with Barbara Wilton) move In Camera at 9:00 PM to continue discussion of the following item:

Labour (*FOIP Section 17*)

CARRIED UNANIMOUSLY

11/177.17 20MO
THAT Council (with
Barbara Wilton) move

In Camera at 9:00 PM
to continue discussion
of the following item:
(Labour)
20-077

MOVED BY Councillor Hoekstra:

THAT Council return to Open Meeting at 9:25 PM.

CARRIED UNANIMOUSLY

11/177.18 20MO
THAT Council return to
Open Meeting at 9:25
PM.
20-078

MOVED BY Councillor Hibbs:

THAT Council accept and deem the results of the 2019 annual performance review successful.

CARRIED UNANIMOUSLY

12/127.05 20MO
THAT Council accept
and deem the results of
the 2019 annual
performance review
successful.
20-079

MOVED BY Councillor Hoekstra:

THAT Council grant a merit increase based on the approved CAO salary grid to CAO Matthew Goudy effective March 6, 2020

CARRIED UNANIMOUSLY

12/127.06 20MO
THAT Council grant a
merit increase based on
the approved CAO
salary grid to CAO
Matthew Goudy
effective March 6, 2020.
20-080

MOVED BY Councillor Hoekstra:

THAT Council accepts the Year Two Performance Objectives update as information.

CARRIED UNANIMOUSLY

12/127.07 20MO
THAT Council accepts
the Year Two
Performance Objectives
update as information.
20-081

ADJOURNMENT

MOVED BY Councillor Hoekstra

THAT the meeting be adjourned at 9:29 PM.

CARRIED UNANIMOUSLY

11/177.19 20MO
Adjournment
20-082

Mayor

Chief Administrative Officer