

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 20-03**

Minutes of the Regular Meeting of Council held on **February 10, 2020** in the Council Chambers of the City Administration Office.

**Present:** Mayor Grant Creasey  
Deputy Mayor Thalia Hibbs  
Councillor Don Gullekson  
Councillor Cora Hoekstra  
Councillor Jonathan Jacobson  
Councillor Reuben Konnik  
Councillor Chris Ross

**Staff Present:** Matthew Goudy, Chief Administrative Officer  
Deborah Juch, Director of Community Services  
Diane Piche, Director of Corporate Services  
Jordan Thompson, Director of Operations and Planning Services  
Mauricio Reyes, Senior Finance Manager  
Deven Kumar, Communications Coordinator  
Guy Lapointe, Manager of Community Economic Development  
Barbara Wilton, Manager of Human Resources  
Ross Pettibone, Legislative Coordinator/Executive Support

**Regrets**

**Media Present:** Todd Vaughan, Lacombe Express

**Others Present:** Craig Teale, Parkland Community Planning Services

**CALL TO ORDER – Regular Meeting of Council**

Mayor Creasey called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

11/178.03 20MO  
THAT the Monday  
February 10, 2020  
regular meeting agenda  
be adopted as  
presented.  
20-031

**MOVED BY** Councillor Hibbs:  
THAT the Monday February 10, 2020 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**REQUESTS FOR DECISION**

**Hours of Work Policy**

Barbara Wilton, Manager of Human Resources, presented a revised Hours of Work Policy to be effective February 10, 2020, and recommended rescindment of the former hours of work policy.

14/125.02 20PO  
THAT Council approve  
the Hours of Work  
Policy effective  
February 10, 2020.  
20-032

**MOVED BY** Councillor Ross:  
THAT Council approve the Hours of Work Policy effective February 10, 2020.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hibbs:

14/125.02 20MO  
THAT Council rescind  
the existing Hours of  
Work Policy 14/125.02  
2018 effective February  
10, 2020.  
20-033

THAT Council rescind the existing Hours of Work Policy 14/125.02 2018 effective February 10, 2020.

CARRIED UNANIMOUSLY

**Bylaw 365.1 – Records Retention**

Diane Piche, Director of Corporate Services, presented an updated Records Management Bylaw, as an update to the Records Retention Disposal and Release of Municipal Documents Bylaw.

11/175.05 20MO  
THAT Council approve  
first reading of Bylaw  
365.1.  
20-034

**MOVED BY** Councillor Konnik:

THAT Council approve first reading of Bylaw 365.1.

CARRIED UNANIMOUSLY

**Land Use Bylaw 400.24 –Workshop 2 (Commercial/Industrial)**

Jordan Thompson, Director of Operations and Planning, presented background information on the proposed Bylaw 400.24 related to commercial and industrial development amendments, and a summary of feedback collected at the Open House. Council provided direction to administration on the updates and on increasing permit duration for temporary buildings.

**MOVED BY** Councillor Konnik:

THAT Council accept this report as information.

CARRIED UNANIMOUSLY

61/201.01 20MO  
THAT Council accept  
this report as  
information.  
20-035

**Land Use Bylaw 400.28 –Trinity Crossing Phase 2**

Craig Teale, Parkland Community Planning Services, presented Bylaw 400.28 for re-designation of part of NW ¼ Section 32-40-26 W4M and part of closed road allowance C. of T. 082 247 200+1 from Future Designation District (FD) to Residential Detached District (R1), to facilitate residential development in Trinity Crossing Phase 2.

**MOVED BY** Councillor Gullekson:

THAT Council give first reading to Bylaw 400.28 as presented.

CARRIED UNANIMOUSLY

11/175.06 20MO  
THAT Council give first  
reading to Bylaw 400.28  
as presented.  
20-036

**MOVED BY** Councillor Konnik:

THAT Council schedule a public hearing for Bylaw 400.28 at 5:30PM on Monday, March 9, 2020.

CARRIED UNANIMOUSLY

11/135.01 20MO  
THAT Council schedule  
a public hearing for  
Bylaw 400.28 at  
5:30PM on Monday,  
March 9, 2020.  
20-037

**Parkland Community Planning Services Bylaw 475**

Jordan Thompson, Director of Operations and Planning, presented Council with Bylaw 475, to authorize the execution of a master agreement between the City of Lacombe (and other municipalities) for the establishment of an inter-municipal planning agency, named Parkland Community Planning Services (PCPS), and requested second and third reading.

**MOVED BY** Councillor Hibbs:

THAT Council give second reading to Bylaw 475.

CARRIED UNANIMOUSLY?

11/175.07 20MO  
THAT Council give  
second reading to  
Bylaw 475.  
20-038

**MOVED BY** Councillor Hibbs:

THAT Council give third reading to Bylaw 475.

CARRIED UNANIMOUSLY

66/201.01 20BL  
THAT Council give third  
reading to Bylaw 475.  
20-039

**MOVED BY** Councillor Gullekson:

THAT Council appoint Jordan Thompson, Director of Operations and Planning to the Parkland Community Planning Services Board.

CARRIED UNANIMOUSLY

66/201.01 20MO  
THAT Council appoint  
Jordan Thompson,  
Director of Operations  
and Planning to the  
Parkland Community  
Planning Services  
Board.  
20-040

**MOVED BY** Councillor Hoekstra:

THAT Council direct Administration to enter into the 3-year planning services contract with Parkland Community Planning Services.

66/201.02 20MO

THAT Council direct Administration enter into the 3-year planning services contract with Parkland Community Planning Services.  
20-041

CARRIED UNANIMOUSLY

**Request for Fee Waiver**

Jordan Thompson, Director of Operations and Planning, presented a request to waive development and building permit fees for a new Eco-vision project at Ecole Secondaire Lacombe Composite High School, called "Roofs 4 Kids."

**MOVED BY** Councillor Jacobson:

THAT Council direct Administration to apply standard permit fees to the "Roofs 4 Kids" development.

CARRIED UNANIMOUSLY

61/250.03 20MO  
THAT Council direct Administration to apply standard permit fees to the "Roofs 4 Kids" development.  
20-042

**C&E Trail Upgrade – Offsite Levy Expenditure**

Jordan Thompson, Director of Operations and Planning, presented a proposal to relocate an existing overhead power line underground, adjacent to C&E Trail from the vicinity of the water reservoir to Charis Village in advance of the planned C&E Trail Upgrade.

**MOVED BY** Councillor Ross:

THAT Council authorizes Administration to spend up to \$50,000 to bury the overhead power line adjacent C&E Trail as described, funded from the offsite levy reserve.

CARRIED UNANIMOUSLY

66/250.02 20MO  
THAT Council authorizes Administration to spend up to \$50,000 to bury the overhead power line adjacent C&E Trail as described, funded from the offsite levy reserve.  
20-043

**ADOPTION OF MINUTES**

**MOVED BY** Councillor Hoekstra:

THAT the January 27, 2020 regular council meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

11/179.03 20MO  
THAT the January 27, 2020 regular council meeting minutes be confirmed as presented.  
20-044

**ITEMS FOR INFORMATION**

1. CAO Report
2. GOA letter – Alberta Health Services Review, Feb 3
3. Big Brothers Big Sisters Thank you to Council, Feb 4
4. Municipal Library Board Minutes, Nov 26
5. Councillor Reports

**MOVED BY** Councillor Hoekstra:

THAT Council receive all reports and mailbox items as information.

CARRIED UNANIMOUSLY

11/173.03 20MO  
THAT Council receive all reports and mailbox items as information.  
20-045

**NOTICES OF MOTION**

Councillor Jacobson:

A Notice of Motion was submitted which read:

THAT Council direct administration to research and present options for instituting a redevelopment levy in strategic areas of the city.

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).*

11/177.07 20MO  
THAT Council with Administrative staff attending to support Council (Matthew Goudy, Deborah Juch, Diane Piche, Jordan Thompson, Mauricio Reyes, Guy Lapointe, Deven Kumar and Ross Pettibone) move In Camera at 6:56 PM to

*Meeting recessed at 6:26 p.m.  
Meeting resumed at 6:45 p.m.*

**IN CAMERA**

**MOVED BY** Councillor Gullekson:

discuss the following  
items (Land(x3)).  
20-046

THAT Council with Administrative staff attending to support Council (Matthew Goudy, Deborah Juch, Diane Piche, Jordan Thompson, Mauricio Reyes, Guy Lapointe, Deven Kumar and Ross Pettibone) move In Camera at 6:45 PM to discuss the following items:

Land (FOIP Section 16)  
Land (FOIP Section 24)  
Land (FOIP Section 16)

CARRIED UNANIMOUSLY

*Deven Kumar and Guy Lapointe left Council chambers at 7:34 p.m.*

11/177.08 20MO  
THAT Council return to  
Open Meeting at 7:50  
PM.  
20-047

**MOVED BY** Councillor Konnik:

THAT Council return to Open Meeting at 7:35 PM.

CARRIED UNANIMOUSLY

69/641.01 20MO  
THAT Council approves  
the relocation  
compensation  
agreement with the  
Chamber of Commerce  
as presented and  
approves the transfer of  
\$165,000 from the  
General Capital  
Reserve.  
20-048

**MOVED BY** Councillor Hoekstra:

THAT Council approves the relocation compensation agreement with the Chamber of Commerce as presented and approves the transfer of \$165,000 from the General Capital Reserve.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hibbs:

THAT Council approves the agreement with Tricon Developments Inc. to sell the City properties located at 5211 and 5215 50 Avenue, and at 5102 50 Avenue.

CARRIED UNANIMOUSLY

69/641.02 20MO  
THAT Council approves  
the agreement with  
Tricon Developments  
Inc. to sell the City  
properties located at  
5211 and 5215 50  
Avenue, and at 5102 50  
Avenue.  
20-049

**MOVED BY** Councillor Konnik:

THAT Council approves the agreement with Tricon Developments Inc. to purchase the Tricon property located at 5404 56 Avenue, as presented.

CARRIED UNANIMOUSLY

69/519.01 20MO  
THAT Council approves  
the agreement with  
Tricon Developments  
Inc. to purchase the  
Tricon property located  
at 5404 56 Avenue, as  
presented.  
20-050

**MOVED BY** Councillor Gullekson:

THAT Council set the reserve bid for 3919 Highway 12 (Meridian 4 Range 26 Township 40 Section 20 Quarter North West) as discussed.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Jacobson:

THAT Council set the conditions that apply to the sale as presented.

CARRIED UNANIMOUSLY

61/413.01 20MO  
THAT Council set the  
reserve bid for 3919  
Highway 12 (Meridian 4  
Range 26 Township 40  
Section 20 Quarter  
North West) as  
discussed.  
20-051

**MOVED BY** Councillor Ross:

THAT Council with Administrative staff attending to support Council (Matthew Goudy, Deborah Juch, Diane Piche, Jordan Thompson, Mauricio Reyes, and Ross Pettibone) move In Camera at 7:40 PM to discuss the following items:

Legal (FOIP Section 24)  
Monthly Update (FOIP Sections 24/16)

CARRIED UNANIMOUSLY

11/177.09 20MO  
THAT Council with  
Administrative staff  
attending to support  
Council  
(Matthew Goudy,  
Deborah Juch, Diane  
Piche, Jordan  
Thompson, Mauricio  
Reyes, and Ross  
Pettibone) move In  
Camera at 7:40 PM to  
discuss the following  
items (Legal, Monthly  
Update)).  
20-053

**MOVED BY** Councillor Konnik:

THAT Council return to Open Meeting at 8:25 PM.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Jacobson:

THAT Council accept the Intermunicipal Collaboration Framework – Master Agreement, as information.

CARRIED UNANIMOUSLY

11/177.10 20MO  
THAT Council return to  
Open Meeting at 8:25  
PM.  
20-054

**ADJOURNMENT**

**MOVED BY** Councillor Gullekson

THAT the meeting be adjourned at 8:27 PM.

CARRIED UNANIMOUSLY

12/352.01 20MO  
THAT Council accept  
the Intermunicipal  
Collaboration  
Framework – Master  
Agreement, as  
information.  
20-055

11/177.11 20MO  
Adjournment  
20-056

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Mayor

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Chief Administrative Officer